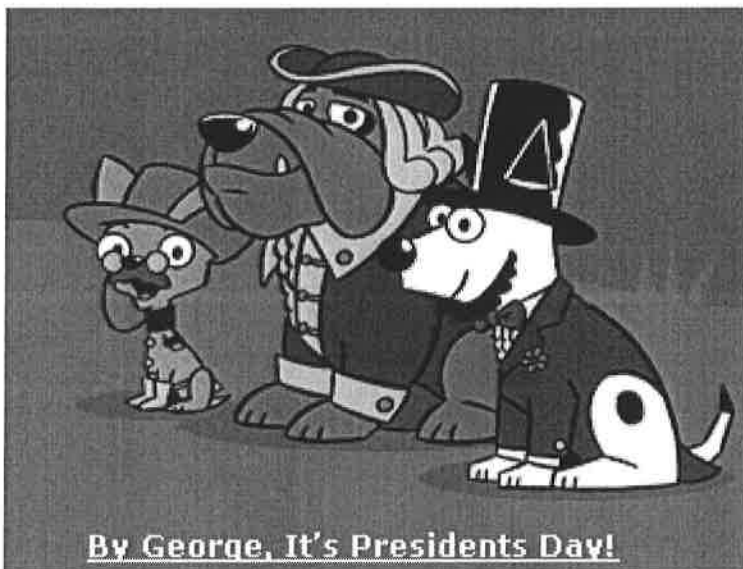


# Board of Education

Public Meeting  
February 23, 2016



*Robert Projansky*  
*Valerie Buccino*  
*Jann Skelton*  
*Mindy Opper*  
*Mary Mokris*  
*Michael Halik*  
*Linda Freda, Ed.D.*

**NORTH CALDWELL BOARD OF EDUCATION  
NOTICE OF PUBLIC SESSION  
GRANDVIEW SCHOOL CAFETERIA  
February 23, 2016  
7:30 P.M.**

**AGENDA**

- 1. CALL TO ORDER**
- 2. PLEDGE OF ALLEGIANCE**
- 3. COMPLIANCE STATEMENT**

In compliance with the Open Public Meetings Act, notice of this meeting has been properly advertised in the designated newspaper and the agenda has been posted at the appropriate locations. (Fire Exits)
- 4. ROLL CALL**
- 5. BOARD PRESIDENT'S REPORT**
- 6. SUPERINTENDENT'S REPORT**
- 7. PUBLIC RECOGNITION**
- 8. ACTION ITEMS**
  - **General Resolutions**
    - G1. Approve Policy 1240, Evaluation of Superintendent, at first reading**
    - G2. Approve Regulation 1240, Evaluation of Superintendent, at first reading**
    - G3. Approve Policy 3221, Evaluation of Teachers, at first reading**
    - G4. Approve Regulation 3221, Evaluation of Teachers, at first reading**
    - G5. Approve Policy 3222, Evaluation of Teaching Staff Members Excluding Teachers and Administrators, at first reading**
    - G6. Approve Regulation 3222, Evaluation of Teaching Staff Members Excluding Teachers and Administrators, at first reading**
    - G7. Approve Policy 3223, Evaluation of Administrators Excluding Principals, Vice Principals, and Assistant Principals, at first reading**
    - G8. Approve Regulation 3223, Evaluation of Administrators Excluding Principals, Vice Principals and Assistant Principals, at first reading**
    - G9. Approve Policy 3224, Evaluation of Principals, Vice Principals and Assistant Principals, at first reading**
    - G10. Approve Regulation 3224, Evaluation of Principals, Vice Principals and Assistant Principals, at first reading**
    - G11. Approve Policy 3431.1, Family Leave, at first reading**
    - G12. Approve Policy 4431.1, Family Leave, at first reading**
    - G13. Approve Policy 5337, Service Animals, at first reading**
    - G14. Approve Policy 5516, Use of Electronic Communication and Recording Devices (ECD), at first reading**
    - G15. Approve payment for neurological assessment**
    - G16. Approve second grade class trip**
    - G17. Approve request for a waiver of compliance with respect to participation in Special Education Medicaid Initiative (SEMI)**

- G18. Approve facilities use application on behalf of West Essex Field Hockey
- G19. Approve payment for a neurological assessment
- G20. Approve facilities use application on behalf of North Caldwell Recreation
- G21. Approve Comprehensive Equity Plan
  - Business Resolutions
    - B1. Approve Reorganization and Confidential Minutes of January 19, 2016
    - B2. Approve January 29, 2016 payroll
    - B3. Approve January 14, 2016 Hand Check Register
    - B4. Approve January 22, 2016 Hand Check Register
    - B5. Approve December 2015 Secretary and Treasurer Reports
    - B6. Approve December 2015 Board Secretary's Report
    - B7. Approve February 23, 2016 Bills and Claims
    - B8. Approve the expenditures of Title I Tutoring
    - B9. Approve January 29, 2016 Hand Check Register
    - B10. Approve January 29, 2016 Hand Check Register
    - B11. Approve February 9, 2016 Hand Check Register
    - B12. Approve December 30, 2015 Hand Check Register
    - B13. Approve December 30, 2015 Hand Check Register
    - B14. Approve February 12, 2016 payroll
    - B15. Approve February 17, 2016 Hand Check Register
    - B16. Approve Agreement with Morris Essex Insurance Group (MEIG)
    - B17. Approve December 2015 transfers
    - B18. Approve February 19, 2016 Hand Check Register
  - Personnel Resolutions
    - P1. Approve Tuition reimbursement for Summer 2015
    - P2. Approve Tuition reimbursement of Fall 2015
    - P3. Approve Professional Development Workshops/Conferences
    - P4. Approve movement on salary guide for listed staff
    - P5. Approve salary for movement on salary guide
    - P6. Approve staff member for Title I tutoring
    - P7. Approve faculty member retirement
    - P8. Approve faculty member retirement
- 9. OLD BUSINESS
  - Transportation Committee Report on Busing Options for 2016-2017 School Year
- 10. NEW BUSINESS
- 11. ADJOURN TO CONFIDENTIAL SESSION (if necessary)

The next scheduled public meeting of the Board will be held on March 15, 2016 Grandview School Cafeteria.

Posting: Board Members, Principals, NCPE Co-Presidents, NCEA Co-Presidents, Caldwell Progress Press Member, Board Office, Schools, and Town Hall.

# *Resolutions*

*February 23, 2016*



North Caldwell Public  
Schools

GENERAL RESOLUTIONS

**G1. RESOLVED** that the Board of Education approve **Policy 1240, Evaluation of Superintendent**, at first reading.

Moved:

Seconded:

Yes:

No:

**G2. RESOLVED** that the Board of Education approve **Regulation 1240, Evaluation of Superintendent**, at first reading.

Moved:

Seconded:

Yes:

No:

**G3. RESOLVED** that the Board of Education approve **Policy 3221, Evaluation of Teachers**, at first reading.

Moved:

Seconded:

Yes:

No:

**G4. RESOLVED** that the Board of Education approve **Regulation 3221, Evaluation of Teachers**, at first reading.

Moved:

Seconded:

Yes:

No:

**G5. RESOLVED** that the Board of Education approve **Policy 3222, Evaluation of Teaching Staff Members Excluding Teachers and Administrators**, at first reading.

Moved:

Seconded:

Yes:

No:

**G6. RESOLVED** that the Board of Education approve **Regulation 3222, Evaluation of Teaching Staff Members Excluding Teachers and Administrators**, at first reading.

Moved:

Seconded:

Yes:

No:

- G7. RESOLVED** that the Board of Education approve **Policy 3223, Evaluation of Administrators Excluding Principals, Vice Principals, and Assistant Principals**, at first reading.

Moved:

Seconded:

Yes:

No:

- G8. RESOLVED** that the Board of Education approve **Regulation 3223, Evaluation of Administrators Excluding Principals, Vice Principals and Assistant Principals**, at first reading.

Moved:

Seconded:

Yes:

No:

- G9. RESOLVED** that the Board of Education approve **Policy 3224, Evaluation of Principals, Vice Principals and Assistant Principals**, at first reading.

Moved:

Seconded:

Yes:

No:

- G10. RESOLVED** that the Board of Education approve **Regulation 3224, Evaluation of Principals, Vice Principals and Assistant Principals**, at first reading.

Moved:

Seconded:

Yes:

No:

- G11. RESOLVED** that the Board of Education approve **Policy 3431.1, Family Leave**, at first reading.

Moved:

Seconded:

Yes:

No:







Yes:

No:





**B11. RESOLVED** that the Board of Education approve the **February 9, 2016, Hand Check Register** in the amount of \$803,487.50.

Moved: Seconded:

Yes: No:

**B12. RESOLVED** that the Board of Education approve the **December 30, 2015, Hand Check Register** in the amount of \$216.48.

Moved: Seconded:

Yes: No:

**B13. RESOLVED** that the Board of Education approve the **December 30, 2015, Hand Check Register** in the amount of \$99.02.

Moved: Seconded:

Yes: No:

**B14. RESOLVED** that the Board of Education approve the **February 12, 2016, payroll** in the amount of \$340,612.77.

Moved: Seconded:

Yes: No:

**B15. RESOLVED** that the Board of Education approve the **February 17, 2016, Hand Check Register** in the amount of \$25.00.

Moved: Seconded:

Yes: No:

**B16. RESOLVED** that the Board of Education approve the following resolution and agreement with the Morris Essex Insurance Group (MEIG) for the 2016-2017 school year:

**WHEREAS,** a number of Boards of Education in Essex County have joined together to form a Joint Insurance Pool as permitted by N.J. Title 18A-18B and;

**WHEREAS**, said Pool was approved effective February 10, 1984, by the New Jersey Commissioner of Insurance and has been in operation since that date and;

**WHEREAS**, the Pool contain elaborate restrictions and safeguards concerning the safe and efficient administration of the public interest entrusted to such a Pool, and;

**WHEREAS**, the Board of Education of North Caldwell has determined that membership in the **MORRIS ESSEX INSURANCE GROUP** is in the best interest of the District;

**NOW THEREFORE**, be it resolved that the Board of Education of North Caldwell does hereby agree to renew membership in the **MORRIS ESSEX INSURANCE GROUP** and hereby accept the Bylaws as approved and adopted. The renewal term is from July 1, 2016 to June 30, 2017.

**BE IT FURTHER RESOLVED** that the Board Secretary/Business Administrator is authorized to execute the application for membership and the accompanying certification on behalf of the District and;

**BE IT FURTHER RESOLVED** that the Board Secretary/Business Administrator is authorized and directed to execute the Indemnity and Trust Agreement and such other documents signifying membership in the Pool as are required by the Pool's Bylaws and to deliver the same to the Executive Director.

Moved:

Seconded:

Yes:

No:

**MORRIS ESSEX INSURANCE GROUP  
MEMBERSHIP, INDEMNITY AND TRUST AGREEMENT**

**THIS AGREEMENT**, made this first day of July 2016 in the County of Essex State of New Jersey By and Between: **MORRIS ESSEX INSURANCE GROUP** hereinafter referred to as Pool; and the Board of Education of North Caldwell a duly constituted unit of government hereinafter referred to as the Board:

**WITNESSETH:**

**WHEREAS**, several local school districts have collectively formed or are in the process of forming a School Board Pool as such an entity is authorized and described in NJSA 18A:18B and the administrative regulations promulgated pursuant thereto and;

**WHEREAS**, the Board has agreed to renew membership in the Pool and to share in the obligations and benefits flowing from such membership with other members of the Pool in accordance with and to the extent provided for in the Bylaws of the Pool and in consideration of such obligations and benefits to be shared by the membership of the Pool;

**NOW THEREFORE**, it is agreed as follows:

1. The BOARD accepts the POOL'S Bylaws as approved and adopted and agrees to be bound by and to comply with each and every provision of the said Bylaws and the pertinent Statutes and Administrative Regulations pertaining to the same.
2. The BOARD agrees to participate in the POOL with respect to Self-Insured Workers' Compensation and if applicable, to participate in the Insured Joint Purchasing Pool for Property, Liability, Auto, Crime, Excess Liability, Environmental, School Board Legal and any other insurance offered by the POOL, allowed by law.
3. The BOARD agrees to renew membership in the POOL for the period of three (1) years, the commencement of which shall be July 1, 2016.
4. The BOARD certifies that it has never defaulted any claims if self-insured and has not been canceled for non-payment of insurance premiums for a period of at least two years prior to the date hereof.

5. In consideration of membership in the POOL the BOARD agrees that it shall jointly and severally assume and discharge the liability of each and every member of the POOL, all of whom as a condition of membership in the POOL shall execute a verbatim counter-part of this Agreement and by execution hereof the full faith and credit of the BOARD is pledged to the punctual payment of any sums which shall become due to the POOL in accordance with the Bylaws thereof, this Agreement or any applicable Statute.
6. If the POOL in the enforcement of any part of this Agreement shall incur necessary expense or become obligated to pay an attorney's fees and/or Court costs the BOARD agrees to reimburse the POOL for all such reasonable expenses, fees and costs on demand.
7. The BOARD and the POOL agree that the POOL shall hold all monies paid by the BOARD to the POOL as fiduciaries for the benefit of POOL claimants all in accordance with NJSA 18A:18B.
8. The POOL shall establish separate Trust Accounts for each of the following categories of risk and liability:
  - a) Claims or Loss Retention Fund
  - b) Administrative
  - c) Workers' Compensation Premium

The POOL shall maintain Trust Accounts aforementioned in accordance with NJSA 18A:18B, the POOL'S Bylaws and such other Statutes as maybe applicable. Specifically the "Claims or Loss Retention Fund" Trust Account shall be utilized solely for the payment of claims, allocated claim expense and excess insurance or re-insurance premiums for each such risk or liability or as "surplus",

9. Each BOARD who shall become a member of the POOL shall be obligated to execute this Agreement.

MEIG  
GROUP

NORTH CALDWELL  
BOARD OF EDUCATION

\_\_\_\_\_  
BUSINESS ADMINISTRATOR/BOARD SECRETARY

**B17. RESOLVED** that the Board of Education approve the **December 2015** transfers listed:

North Caldwell Board of Education					
LINE ITEM TRANSFERS					
Date: December 31, 2015					
To account #	Account Name	Amount	From account #	Account Name	Amount
11-000-213-610-01-00	HEALTH SUP. GOULD	800.00	11-000-261-610-03-02	BLDG REPAIR/MAINT GLD	(3,500.00)
11-000-222-177-00-00	ED MEDIA COORDINATOR	2,000.00	11-000-261-610-03-03	BLDG REPAIR/MAINT GDV	(3,500.00)
11-000-230-105-03-00	EXEC. SEC. SUPT. SALARY	1,000.00	11-000-262-621-01-01	ENERGY-NATURAL GAS-GLD	(2,500.00)
11-000-240-103-01-00	PRIN. SALARY GOULD	750.00	11-000-262-621-01-02	ENERGY-NATURAL GAS-MTN	(1,500.00)
11-000-240-103-02-00	PRIN. SALARY GRANDVIEW	750.00	11-000-262-621-02-01	ENERGY-NATURAL GAS-GDV	(1,000.00)
11-000-251-100-00-00	CENTRAL OFFICE-Salaries	2,500.00	11-000-262-622-01-00	ENERGY-ELECTRICITY-GLD	(1,500.00)
11-000-252-110-00-00	Technology Admin	750.00	11-000-262-622-02-00	ENERGY-ELECTRICITY-GDV	(1,000.00)
11-000-261-610-03-01	BLDG REPAIR/MAINT DIST	7,000.00	11-000-270-511-03-00	TRANSPORTATION: REGULAR	(10,000.00)
11-000-262-104-03-00	DIR BLDG/GRND GLD	400.00	11-000-270-515-03-00	TRANSPORTATION: SPECIAL	(7,050.00)
11-000-262-104-03-01	DIR BLDG/GRND GDV	400.00	11-000-291-270-03-01	HEALTH BENEFITS	(26,000.00)
11-000-262-110-03-03	OVERTIME CUSTODIANS	3,000.00	11-190-100-610-01-01	SUPPLIES: GENERAL GOULD	(800.00)
11-000-262-110-04-00	CUSTODIAN SUBSTITUTES	10,000.00			
11-000-262-490-02-00	WATER CHARGE: GRANDVIEW	6,000.00			
11-000-291-270-03-02	DENTAL	1,500.00			
11-190-100-500-06-00	OTHER PURCH SRVCS-TECH	20,000.00			
11-190-100-610-01-04	SUPPLIES: NON CONS GLD	1,500.00			
	Total Transfers	58,350.00		Total Transfers	(58,350.00)

0.00

Moved:

Seconded:

Yes:

No:

**B18. RESOLVED** that the Board of Education approve the **February 19, 2016, Hand Check Register** in the amount of \$24,918.68.

Moved:

Seconded:

Yes:

No:



**PERSONNEL RESOLUTIONS**

**P1. WHEREAS,** The below listed staff members have applied for tuition reimbursement in accordance with Article 6, Section C of the negotiated agreement, and have completed requirements in accordance with the same.

**BE IT HEREBY RESOLVED,** That the Board approve the reimbursement of tuition in the amounts listed for the courses attended during the **Summer of 2015:**

Name	Course	School	# of Credits	.5 x Eligible Amount
Gray, C.	Motivating Students	La Verne	3	\$330.00
Doyen, G.	Diagnosis & Correction of Reading	Caldwell University	3	\$900.00
	Brain Based Literacy Inst	Caldwell University	3	\$900.00
Eisinger, L.	Diagnosis of Dyslexia	FDU	2	\$600.00
Laurenzano, D.	History of Multisensory Inst	FDU	1	\$300.00
	Ipad Apps to Support Reading	FDU	1	\$300.00
Schlachter, M.	FDR Man of Vision	Laverne University	3	\$345.00
Wagner, L.	Supervised Practicum in Practicum	FDU	3	\$900.00
	Curriculum Program Eval	FDU	3	\$900.00
Veneziano, D.	Nature & Needs of Individuals w/Disabilities	Centenary	3	\$900.00
	Behavior Management	Centenary	3	\$900.00

Moved:

Seconded:

Yes:

No:

**P2. WHEREAS,** The below listed staff members have applied for tuition reimbursement in accordance with Article 6, Section C of the negotiated agreement, and have completed requirements in accordance with the same.

**BE IT HEREBY RESOLVED**, That the Board approve the reimbursement of tuition in the amounts listed for the courses attended during the **Fall of 2015**:

Name	Course	School	# of Credits	.5 x Eligible Amount
Brady, J.	Applied Music	MSU	3	\$900.00
Edwards, J.	Diagnosis of Reading Problems	WPU	3	\$900.00
Mead, A.	Teaching Writing	Caldwell University	3	\$900.00
	Supervised Practicum	Caldwell University	3	\$900.00
Trioano, J.	Ed Law & Regulations	Caldwell University	3	\$900.00
Venziano, D.	Inclusive Practices	Centenary	3	\$900.00
	Inst for SPED	Centenary	3	\$900.00
Wagner, L.	Reading Specialist	FDU	3	\$900.00

Moved:

Seconded:

No:

Yes:

- P3. RESLOVED** that the Board of Education approve the Professional Development Workshops/Conferences costs for the following teachers:

Name	Date	Workshop	Cost	Travel
Falco, T.	3/14,15,16	Buildings & Grounds Expo	\$125.00	\$468.00
Husk, J.	2/19/2016	Writing Quality Goals & Objectives	\$25.00	
Johannsen, L.	3/3/2016	Strategies for Deaf/Blind	\$30.00	
Johnson, S.	3/3/2016	Strategies for Deaf/Blind	\$30.00	
Lista, E.	3/3/2016	Strategies for Deaf/Blind	\$30.00	
Norton, L.	4/7/2016	Google Apps & Tools	\$239.00	
Ortiz, F. to Replace Leigh Wagner	2/22/2016	Conquer Mathematics	\$125.00	
Socci, D.	3/3/2016	Strategies for Deaf/Blind	\$30.00	
Zaccaria, G.	3/3/2016	Strategies for Deaf/Blind	\$30.00	

Moved:

Seconded:

Yes:

No:

- P4. **RESOLVED** that the Board of Education approve movement on the salary guide for the following staff members effective February 1, 2016, pursuant to the terms of the negotiated agreement:

<u>Teacher</u>	<u>From</u>	<u>To</u>
Leigh Wagner	BA 30	MA

Moved:

Seconded:

Yes:

No:

- P5. **RESOLVED** that the Board of Education approve **Leigh Wagner** movement on the guide from BA 30 Step 4 to MA Step 4, at a prorated salary of \$52,218.00, effective February 1, 2016 to June 30, 2016.

Moved:

Seconded:

Yes:

No:

- P6. **RESOLVED** that the Board of Education approve **Leigh Wagner** for the Title I tutoring program effective December 7, 2015 to June 30, 2016.

Moved:

Seconded:

Yes:

No:

- P7. **RESOLVED** that the Board of Education regretfully accept the resignation of **Karen Rosen** effective July 1, 2016.

Moved:

Seconded:

Yes:

No:

- P8. **RESOLVED** that the Board of Education regretfully accept the resignation of **Patricia Currie** effective July 1, 2016.

Moved:

Seconded:

Yes:

No: